



TRINIDAD & TOBAGO CIVIL AVIATION AUTHORITY

The Trinidad and Tobago Civil Aviation Authority (TTCAA) is mandated to regulate and administer a safe civil aviation system whilst ensuring that Trinidad and Tobago properly discharges its obligations under international civil aviation agreements and treaties. The TTCAA is seeking to recruit a suitably qualified person for the following position:

EXTERNAL ADVERTISEMENT FOR THE POSITION OF CIVIL AVIATION SAFETY INSPECTOR – AIR TRAFFIC SERVICES (ATS)

JOB SUMMARY:

The CASI – ATS is responsible for ensuring safety oversight of Air Traffic Services (ATS) operations and any other applicable areas of operations of Air Navigation Services (ANS) or of Air Navigation Service Providers (ANSPs) in keeping with international and national civil aviation laws, regulations, conventions and standards.

KEY DUTIES & RESPONSIBILITIES:

- **Certification & Re-Certification:** Conduct audits and inspections for the certification and re-certification of the ANSPs in accordance with the Trinidad and Tobago Civil Aviation Regulations (TTCARs).
- **Work Programs, Procedures and Instructions:** Conduct surveillance of personnel and facilities in accordance with the annual safety surveillance program and plan, established work programs and applicable standard procedures.
- Assist with the amendment of ICAO Documents and prepare draft amendments to the relevant TTCARs.
- Conduct inspections of the ATS Operations to verify the correct application of the relevant standards and procedures.
- **Improvements:** Monitor the implementation of new equipment, systems, and services.
- **Licenses:** Coordinate with the Licensing Department on areas related to the issuance, renewal or revocation of licenses.
- **Quality Management:** Evaluate and report on quality, level of service, and performance of operations with a view to determining proficiency levels of relevant personnel.
- **Amendments to Regulations:** Review, recommend and draft amendments as required for regulatory procedures in keeping with international and national civil aviation laws, regulations, conventions and standards.
- **Training & Development:** Evaluate personnel, systems and procedures and make recommendations in the areas of training, procedural manuals and related documentation, use of equipment and facilities.

- **Incident/Accident Reporting:** Investigate and report breaches / occurrences / incidents of national and international civil aviation laws, regulations, conventions, standards or laws involving pilots and/or air traffic controllers and submit recommendations that address remedial action or enforcement for violations.
- **Information Systems:** Review the system of information provision to personnel and make recommendations for amending procedures to ensure accurate and timely delivery of services.
- Perform other duties related to the position that may be assigned from time to time by the Director-General of Civil Aviation.

REQUIRED QUALIFICATIONS, EXPERIENCE & SKILL:

- At least ten (10) years' experience in Air Traffic Services, including 3 years' supervisory and/or training experience.
- Possess an Air Traffic Controller Licence with ratings in Aerodrome, Approach and Area Control.
- Expert knowledge of all applicable ICAO Standards and Recommended Practices (SARPs) as contained in ICAO Annexes, Documents and Manuals and any other applicable conventions or standards.
- Expert knowledge of the relevant TTCARs.
- Training or experience in any other relevant ANS or ATS audit area would be an asset.
- Training and/or experience in Quality Management would be an asset.
- Training and/or experience in Risk Analysis and Management would be an asset.

Interested candidates should submit their application along with copies of all relevant qualifications/academic certificates by 14 June 2026 to ttcaacareers@caa.gov.tt.

Unsuitable applications will not be considered.