



TRINIDAD AND TOBAGO CIVIL AVIATION AUTHORITY

APPLICATION FOR GRANT / VALIDATION or CONVERSION of a PROFESSIONAL PILOT'S LICENCE

(See reverse for general information)

1. I hereby apply for the **GRANT/VALIDATION/ CONVERSION** of **ATPL / CPL / PPL / SPL**
(Select type of Licence)

2. (a) Surname.....
(BLOCK CAPITALS)

(b) First name
(BLOCK CAPITALS)

(c) Other name(s)
(BLOCK CAPITALS)

3. (a) Residential Address: (b) Postal Address:
.....
.....

4. (a) Private Telephone No. (b) Business Telephone No.
(c) Email contact.

5. Place of Birth: 6. Date of Birth:
yy/mm/dd

7. Nationality: 8. Sex: M ☐ F ☐

9. Name of Club/School at which instructed.

10. PARTICULARS OF LICENCES ALREADY HELD

Place of Issue	Date of Issue	Type of Licence	Number	Expiry Date

11. Category, Class and or Type (if required) for which the Licence or Validation is required .

Category	Class	Type

12. Instrument Rating held and state date of last test.....

13. Total Instrument Flying Hours.....

14. Flight Instructor Rating

14. FLYING EXPERIENCE

Hours Claimed	Day				Night				Total
	PIC	PIC(us)	SIC	Dual	PIC	PIC(us)	SIC	Dual	
Total hours as Pilot

15. Whether yet medically examined in accordance with the Civil Aviation Regulations 2002 YES / NO

16. If so, state date of examination and name of Medical Examiner

Foreign Medical Expiry Date: **VALIDATION ONLY**

17. Date of ECG: Date of Audiogram

18. I am able to read, speak, write, and understand the English language. YES / NO

English Language Proficiency Level _____ Valid to/...../.....
DAY / MONTH / YEAR

19. I have met all the requirements for the Grant of this licence. YES / NO

20. **DECLARATION** – I hereby certify that the particulars I have given in this form are true to the best of my knowledge and belief.

.....
Date of Application

.....
Signature of Applicant

FOR OFFICIAL USE ONLY

Fees Paid:

Date:

Receipt #

File #

INFORMATION AND INSTRUCTIONS:

1) This form when completed should be forwarded to the Director General of Civil Aviation, P.O. Box 2163, National Mail Centre, Piarcó, Republic of Trinidad and Tobago, Trinidad, W.I. or Trinidad and Tobago Civil Aviation Authority, Administrative Centre, Caroni North Bank Road, Piarcó, Trinidad, W.I together with the following:

- a. The appropriate fees;
- b. Documents relating to proof of age, date of birth, full name and nationality. (copies will be accepted of documents that are to be returned to the applicant, copies of these documents must be legible and will be certified by licensing staff as true copies of the original. Where a document is printed in a language other than English, the applicant must provide a notarized translation).
- c. Medical Assessment from approved Civil Aviation Medical examiner or Foreign Medical Examiner for Validation
- d. All personal flying Log Book(s), its entries certified by the relevant authorities e.g. Chief Flying Instructor, Director of Flying Operations, Chief Pilot, etc.;
- e. Evidence of qualification to meet the requirement for the grant / validation / conversion of the licence;
- f. Any Licences held;
- g. Letter of Acceptance from certified Flying School / Instructor.