



TRINIDAD AND TOBAGO CIVIL AVIATION AUTHORITY

AMO FORMAL APPLICATION CHECKLIST		
<p>This form is a supplement to the formal application for AMO certification and should be used as a checklist in the cover page of the package of manuals and documents submitted for the TTCAA certification process:</p>		
1. Date of Submission:	2. Company Name:	
	Attachments to Formal Application	Tick
1	Completed AMO Application form TF-004	
2	Completed POPS form TF-001	
3	Completed Schedule of Events	
4	Two completed Maintenance Procedures Manual	
5	Completed Quality Assurance Programme	
6	Completed Initial Training Programme	
7	Completed Statement of Compliance	
8	Qualifications of Management and Certifying personnel	
9	Roster and records of Certifying Staff	
10	Completed Capability List	
11	Where applicable, copy of lease and/or contract agreements	
12	Where applicable, list of maintenance functions to be performed for the AMO, under contract by other AMO's.	
13	Where applicable, list of foreign AMO certificates and listings and Operations Specifications	
14	Proposed Operations Specifications:	
	a AMO-A001 Table of Contents	
	b AMO-A002 Issue and Applicability	
	c AMO-A003 Definitions and Abbreviations	
	d AMO-A005 Class, Ratings, and Limitations and Specialized Services	
	e AMO-A007 Deviation Authority	
	f AMO-D001 Work to be performed at a Location other than the Approved Maintenance Organization's Fixed Location.	
	g AMO-D002 Line Maintenance Location Authorization	
15	Copy of receipt for payment of application fees for AMO Certificate.	
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Name and Title		Date
Signature:		