

PART II

HOUSING, FACILITIES, EQUIPMENT AND MATERIALS

Applicability of Part II

16. This Part prescribes the requirements for housing, facilities, equipment and materials for issue of an Approved Maintenance Organization Certificate.

Applicability
of Part II

Housing and Facilities Requirements

17. (1) An Approved Maintenance Organization shall provide the necessary housing and facilities in the required quantity and quality that meet the standards required for the issuance of the certificate and ratings that the Approved Maintenance Organization holds.

Minimum
requirements
of housing
and facilities

(2) An Approved Maintenance Organization shall provide the necessary housing and other facilities that would allow proper performance of all planned work and protection of personnel, plants and equipment, tools and materials from weather elements.

(3) An Aircraft Maintenance Organization shall ensure that—

- (a) the work environment is safe and appropriate to the tasks to be carried out observing at all times special requirements applicable to particular task without impairing the effectiveness of personnel;
- (b) the office accommodation is appropriate for the management of planned work including, in particular, the management of quality, planning, and technical records;
- (c) specialized workshops and bays are segregated, as appropriate, to ensure that the environment and work area contamination is minimized;
- (d) secure storage facilities are provided for parts, equipment, tools and material;
- (e) storage conditions ensure segregation of serviceable aircraft components and material from unserviceable aircraft components, materials, equipment and tools;
- (f) the storage conditions are in accordance with the instructions of the manufacturers, to prevent deterioration of and damage to stored items; and
- (g) access to storage facilities is restricted to authorized personnel.

Equipment, Tools and Material Requirements

Minimum requirements for equipment, tools and materials

18. (1) An Approved Maintenance Organization shall provide permanently, except for any tool or equipment rarely needed, the necessary equipment, tools and material, including technical data to perform the approved scope of work under the full control of the Approved Maintenance Organization.

(2) Notwithstanding subregulation (1), the Authority may exempt an Approved Maintenance Organization from possessing specific tools and equipment for maintenance or repair of an aircraft or aeronautical product specified in its Operations Specifications, where these items can be acquired temporarily, by prior arrangement, and be under full control of the Approved Maintenance Organization when needed to perform required maintenance or repairs.

(3) An Approved Maintenance Organization shall ensure that all tools, equipment and test equipment used for product acceptance or for making a finding of airworthiness are under its full control, calibrated to ensure correct calibration standard at a frequency to ensure serviceability and accuracy acceptable to the Authority.

(4) An Approved Maintenance Organization shall establish and keep all records of calibrations and standards used for calibration for two years from the date the equipment was withdrawn from service or destroyed.