

PART III

AERONAUTICAL INFORMATION SERVICES

*Definitions of Aeronautical Information Service*

17. (1) In this Part “aeronautical information services” mean the services necessary to meet the standards prescribed in Schedule 2.

Definitions of  
Aeronautical  
Information  
Service

*Provision of Aeronautical Information Services*

18. (1) The Director General shall be responsible for providing aeronautical information service.

Provision of  
Aeronautical  
Information  
Service

(2) The Director General shall take all necessary steps to ensure that—

- (a) the provision, supply, quality assurance, application and usage of aeronautical information services are in accordance with mutual agreement with signatory States to the air navigation regional agreement and in accordance with the standards prescribed in Part A of Schedule 2;
- (b) the aeronautical information and aeronautical data it provides relating to Trinidad and Tobago as well as areas in which the Authority is responsible for providing services outside the territory of Trinidad and Tobago, is adequate, of the required quality and timely;
- (c) the necessary arrangements are made for the timely receipt of the required information and aeronautical data to the aeronautical information services from other services associated with aircraft operation;
- (d) arrangements are made to obtain aeronautical information and aeronautical data from the aeronautical information services of other States or from other sources that may be available to the Authority to provide pre-flight information service and to meet the need for in-flight information;
- (e) aeronautical information published for and on behalf of a Contracting State by the Authority clearly indicates that it is published under the authority of that Contracting State; and
- (f) aeronautical information and aeronautical data obtained from other sources that may be available are verified before distribution and if not verified shall when distributed be clearly identified as not being verified.

(3) A person shall not provide aeronautical information services except in accordance with the standards prescribed in Schedule 2 and Schedule 3.

***Establishment of a Quality Management System***

Establishment of  
a Quality  
Management  
System

19. (1) The Director General shall take all the necessary measures to introduce a properly organized quality management system containing procedures, processes and resources necessary to implement quality management at each function stage as specified in Part A, clause 2(3) of Schedule 2.

(2) The execution of quality management under subregulation (1), shall be made demonstrable for each function stage, where required.

(3) In a quality management system, the skills and knowledge required for each function shall be identified and the personnel assigned to perform those functions shall be appropriately trained.

(4) The Director General shall ensure that—

- (a) personnel possess the skills and competencies required to perform specific assigned functions;
- (b) appropriate records are maintained so that the qualification of personnel can be confirmed;
- (c) initial and periodic assessments shall be established that require personnel to demonstrate the required skills and competencies;
- (d) periodic assessments of personnel shall be used as a means to dictate and correct short falls; and
- (e) procedures are established in order that aeronautical data at any moment is traceable to its origin so as to allow any data anomalies or errors, detected during the production and maintenance phases or in operational use, to be corrected.

***Form Contents Specification and Distribution of AIP***

Form Contents  
Specification  
and Distribution  
of AIP

20. The Director General shall ensure that the form, contents, specifications and distribution of aeronautical information publications for the publication and exchange of aeronautical information essential to air navigation, are in accordance with the standards prescribed in Part B of the Schedule 2.

***Origination, General Specification and Distribution of NOTAM***

Origination,  
General  
Specification  
and Distribution  
of NOTAM

21. The Director General shall ensure that the origination, general specifications and distribution of NOTAM are in accordance with the standards specified in Part C of Schedule 2.

***General Specifications, form of Publication, Distribution and Control of AIRAC***

22. The Director General shall ensure that the general specifications, form of publication, distribution and control of aeronautical information regulation and control are in accordance with the standards prescribed in Part D of Schedule 2.

General Specification, form of Publication, Distribution and Control of AIRAC

***General Specifications, Origination and Distribution of AIC***

23. The Director General shall—

- (a) ensure that the general specifications, origination and distribution of aeronautical information circulars are in accordance with the standards prescribed in Part E of Schedule 2; and
- (b) select the AIC that is to be given international distribution, and give it the same distribution as for AIP.

General Specification, Origination and Distribution of AIC

***Pre-Flight and Post-Flight Information and Data***

24. The Director General shall—

- (a) ensure that pre-flight and post flight information and the application of automated aeronautical information systems are in accordance with the standards prescribed in Part F of Schedule 2; and
- (b) make available to flight operations personnel, including flight areas and services responsible for pre-flight information, aeronautical, information essential for safety, regularity and efficiency of air navigation and relative to the route stages originating at an aerodrome or heliport normally used for international air operations; and
- (c) ensure that arrangements are made to receive at aerodromes and heliports information concerning—
  - (i) the state and operation of air navigation facilities noted by flight crews; and
  - (ii) the presence of birds observed by flight crews, and shall ensure that such information is made available to the aeronautical service for distribution as the circumstances necessitate.

Pre-Flight and Post-Flight Information and Data

***Telecommunication Requirements***

Telecommuni-  
cation  
requirements

25. The Director General shall ensure that the telecommunication requirements applicable to aeronautical information services are in accordance with the standards prescribed in Part G of Schedule 2.

***Electronic Terrain and Obstacle Data***

Electronic  
Terrain and  
Obstacle Data

26. The Director General shall ensure that the electronic terrain and obstacle data related to the area of responsibility for Trinidad and Tobago by mutual agreement with signatory States to the regional air navigation agreement are in accordance with the standards prescribed in Part H of Schedule 2.