

PART II

LICENCED AERODROMES

*Application for Aerodrome Licence*

5. (1) A person who wishes to apply for an Aerodrome Licence to operate an aerodrome shall—

Application  
for an  
Aerodrome  
Licence

- (a) apply to the Authority in the prescribed form;
- (b) pay the prescribed fee; and
- (c) meet the requirements of these Regulations and Civil Aviation [(No. 8) Aviation Security] Regulations, 2004.

(2) An application under subregulation (1), shall be accompanied by an Aerodrome Manual applicable to the aerodrome for which the application is made.

*Grant of Aerodrome Licence*

6. (1) The Director General may recommend that the Authority issue an Aerodrome Licence to an applicant under regulation 5 where he is satisfied that—

Issue of  
Aerodrome  
Licence

- (a) the facilities, services and equipment of the aerodrome are in accordance with the applicable standards specified in the Manual of Aerodrome Standards;
- (b) the operating procedures of the aerodrome make satisfactory provision for the safety of aircraft and air navigation;
- (c) the aerodrome is properly and adequately equipped for safe operations in commercial air transport;
- (d) the aerodrome is properly and adequately equipped for its maintenance;
- (e) the applicant has sufficient financial resources to conduct safe operations;
- (f) an Aerodrome Manual, in accordance with Part III, has been prepared for the aerodrome and contains all the relevant information;
- (g) the applicant and personnel to be employed at the aerodrome would have the necessary competence and experience to properly operate and maintain the aerodrome, should an Aerodrome Licence be granted.
- (h) an acceptable safety management system that complies with the standards specified in the Manual of Aerodrome Standards shall be in place at the aerodrome by 24th November, 2005.

(2) An Aerodrome Licence under subregulation (1), shall be signed by the Authority and contain—

- (a) licence number specifically assigned to the aerodrome by the Authority;
- (b) name and reference points of the aerodrome;
- (c) date of issue; and
- (d) terms of the approval.

*Conditions for issue of Aerodrome Licence*

Conditions for  
issue of  
Aerodrome  
Licence

7. (1) The Director General shall not recommend the issue of an Aerodrome Licence under these Regulations—

- (a) where the applicant—
  - (i) does not meet the requirements of these Regulations;
  - (ii) has provided incomplete, inaccurate, fraudulent or false information in applying for the Aerodrome Licence;
  - (iii) employs or proposes to employ a person in a management or supervisory capacity who—
    - (A) held an aviation document issued by the Authority that was suspended or revoked within the previous five years by reason of criminal, fraudulent, improper action or insanity on the part of such applicant; or
    - (B) contributed materially to the suspension or revocation of an aviation document issued by the Authority; or
- (b) where a person having substantial ownership or interest in the operations of the aerodrome—
  - (i) held an aviation document issued by the Authority that was suspended or revoked within the previous five years by reason of criminal, fraudulent, improper action or insanity on the part of such a person; or
  - (ii) contributed materially to the suspension or revocation of an aviation document issued by the Authority.

***Notice of Refusal to issue Aerodrome Licence***

8. Where the Authority refuses to issue an Aerodrome Licence to an applicant, the applicant shall be given written notice of the refusal and the reasons for such refusal, no later than fourteen days after the Authority refuses to issue the licence.

Refusal to  
issue  
Aerodrome  
Licence

***Aerodrome Licence may be Subject to Conditions***

9. (1) The Authority may grant an Aerodrome Licence subject to any condition that the Authority considers necessary in the interests of the safety of aircraft and air navigation.

Conditions of  
licence

(2) Where the Authority grants an Aerodrome Licence subject to a condition, the applicant shall be given written notice of the reasons for the decision.

(3) A condition under subregulation (2) shall be set out on the Aerodrome Licence or in the notice given to the applicant under that subregulation.

(4) An aerodrome operator shall not contravene a condition contained in his Aerodrome Licence.

(5) It shall be a condition of an Aerodrome Licence that—

(a) an aerodrome operator shall comply with any directive given by the Director General in respect of aerodrome operations;

(b) the Director General shall have access at any place and time to conduct tests or inspections of aerodrome facilities, equipment or operating procedures at the aerodrome for the purpose of ensuring the safety of aircraft.

(6) The Director General under subregulation (5) shall—

(a) give reasonable notice to the aerodrome operator of any tests to be conducted; and

(b) carry out the tests referred to in paragraph (a), at a reasonable time.

***Duration of Aerodrome Licence***

10. An Aerodrome Licence issued under these Regulations shall be valid for twelve months from the date of issue unless it is surrendered, suspended, or revoked.

Duration of  
Aerodrome  
Licence

### **Interim Aerodrome Certificate**

Interim  
Aerodrome  
Certificate

10A. (1) The Director General may recommend that the Authority issue an interim aerodrome certificate to an applicant referred to in regulation 6, authorizing the applicant to operate an aerodrome where the Director General is satisfied that—

- (a) an Aerodrome Licence will be granted to the applicant as soon as the application procedure for the grant of the Aerodrome Licence has been completed; and
- (b) the issue of the interim aerodrome certificate is in the public interest and is not detrimental to safety.

(2) An interim aerodrome certificate issued to an applicant under subregulation (1) becomes invalid—

- (a) when the applicant is granted an Aerodrome Licence; or
- (b) on the date of expiration specified in the interim aerodrome certificate.

(3) These Regulations shall apply to the holder of an interim aerodrome certificate in the same manner as they apply to the holder of an Aerodrome Licence.

### ***Suspension or Revocation by the Authority***

Suspension or  
revocation of  
an Aerodrome  
Licence

11. (1) In addition to the provisions set out in Part I of the Civil Aviation [(No. 1) General Application and Personnel Licensing] Regulations, 2004, the Director General may recommend that the Authority give written notice to the holder of an Aerodrome Licence (hereinafter referred to as an “aerodrome operator”), of the suspension or revocation of his Aerodrome Licence where he believes there are reasonable grounds for believing that—

- (a) a condition to which the licence is subject has been breached;
- (b) the aerodrome facilities, equipment, operations or maintenance are not of the standard required in the interests of the safety of air navigation; or
- (c) the holder has failed to comply with regulation 9(5).

(2) In making a recommendation under subregulation (1), the Director General shall set out the facts and circumstances that he determines justify the suspension or revocation of an Aerodrome Licence.

(3) Before suspending or revoking an Aerodrome Licence under subregulation (1) such aerodrome operator shall be given a notice which—

- (a) sets out the facts and circumstances that justify the suspension or revocation of that Aerodrome Licence; and

- (b) invites the aerodrome operator to show cause, in writing, within a reasonable period stated in the notice, as to why that certificate should not be suspended or revoked.

(4) The reasons given by the aerodrome operator under subregulation (3)(a) shall be taken into consideration when making a decision to suspend or revoke his Aerodrome Licence.

(5) A suspension or revocation of an Aerodrome Licence shall take effect from the date specified in the notice of suspension or revocation.

### ***Surrender of Aerodrome Licence***

12. Where an aerodrome operator wishes to surrender his Aerodrome Licence he shall give the Authority not less than thirty days written notice of the date on which he wishes to surrender his Aerodrome Licence.

Surrender of  
Aerodrome  
Licence by  
aerodrome  
operator

### ***Aerodrome Licence not Transferable***

13. An Aerodrome Licence shall not be transferable, and any purported transfer of any Aerodrome Licence shall be void.

Non-transfer-  
ability  
of an  
Aerodrome  
Licence

### ***Temporary Aerodrome Licence***

14. (1) The Director General may recommend that the Authority grant a temporary Aerodrome Licence to an applicant under regulation 5 where—

Issue of  
temporary  
Aerodrome  
Licence

- (a) the application of the applicant is for an Aerodrome Licence to operate an aerodrome for which an existing Aerodrome Licence is in force;
- (b) the holder of the existing Aerodrome Licence has given the Authority notice under regulation 12 for the Aerodrome Licence to surrender such licence;
- (c) the cancellation of the existing Aerodrome Licence will have effect before the Authority can fully consider the application of the applicant; and
- (d) he is satisfied that the applicant will be able to properly operate and maintain the aerodrome for the duration of the temporary Aerodrome Licence.

(2) A temporary Aerodrome Licence issued in accordance with subregulation (1) shall not be granted for a period greater than sixty days.

***Amendment of an Aerodrome Licence***

Amendment  
of an  
Aerodrome  
Licence

15. The Director General may recommend that the Authority amend an Aerodrome Licence where the requirements of these Regulations have been met and—

- (a) the holder of the Aerodrome Licence requests an amendment;
- (b) there is a change in the ownership or management of the aerodrome;
- (c) there is a change in the use or operation of the aerodrome; or
- (d) there is a change in the boundaries of the aerodrome.

***Aerodrome Register***

Aerodrome  
Register

16. The Director General shall cause a register to be known as the “Aerodrome Register”, to be kept which shall contain the names of all aerodromes licenced in accordance with these Regulations, their aerodrome reference points, the dates of issue of such licences, the aerodrome reference code and the name and principal place of business of the relevant aerodrome operator.

**Acceptance or Approval of the Aerodrome Manual**

Acceptance or  
approval of the  
Aerodrome  
manual

16A. An Aerodrome Manual and any amendments thereto shall be submitted to the Authority for approval of acceptance.