

PART VI

AIR TRAFFIC CONTROL CERTIFICATION

118. This Part prescribes the requirements for the issue of Air Traffic Control Licences.

Applicability

*Limitations*

119. (1) A person shall not exercise air traffic control privileges under this Part unless he—

Restrictions on persons to exercise air traffic control privileges

- (a) holds an Air Traffic Controller Licence issued to him by the Authority under these Regulations; and
  - (b) holds an appropriate rating for the particular Air Traffic Control Facility or has qualified for the operating position and acts under the supervision of the holder of Air Traffic Control Rating for that Air Traffic Control Facility.
- (2) A person shall not perform any duty as an air traffic controller –
- (a) within eight hours after consumption of alcohol; or
  - (b) while under the influence of any drug or other substances that would impair his ability to perform his duties and thereby jeopardize aviation safety.

*Issue of Air Traffic Control Licences*

120. The Director General may, where an applicant meets the requirements of this Part, recommend the Authority issue the following Air Traffic Control licences, ratings and authorization:

Issue of Air Traffic control Licences

- (a) Air Traffic Trainee Licence;
- (b) Air Traffic Controller Licence;
- (c) Air Traffic Controller Ratings—
  - (i) Aerodrome Control Rating;
  - (ii) Approach Control Procedural Rating;
  - (iii) Approach Control Surveillance Rating;
  - (iv) Approach Precision Radar Control ratings;
  - (v) Area Control Procedural Rating; and

(vi) Area Control Surveillance Rating;

(d) Air Traffic Instructor Authorization; and

(e) Air Traffic Examiner Authorization.

***Air Traffic Trainee Licence Requirements***

Air Traffic  
Trainee  
Licence  
Requirements

121. (1) Where a person wishes to apply for an Air Traffic Trainee Licence he shall—

(a) apply to the Authority in the prescribed form;

(b) pay the prescribed fee;

(c) be at least eighteen years of age;

(d) except as provided in regulation 189 be able to read, write, and understand the English Language and speak it without impediment of speech that would adversely affect two-way radio conversation; and

(e) have completed an approved training course in the areas specified in regulations 122 and 123;

(f) have passed an approved aeronautical knowledge tests in respect of the training courses under paragraph (e);

(g) hold a current Class 3 medical certificate in accordance with Part VIII of these Regulations.

(2) The training required to be completed by subregulation (1)(e) shall be conducted by the holder of an Air Traffic Instructor Authorization issued in accordance with regulation 135.

***Aeronautical Knowledge Requirements***

Air Traffic  
Controller  
Licence,  
aeronautical  
knowledge  
requirements  
Schedule 10  
Part A

122. An applicant for an Air Traffic Trainee Licence shall pass an aeronautical knowledge test referred to in regulation 121(1)(f), on the areas set out in Part A of Schedule 10.

### ***Air Traffic Trainee Knowledge Requirements***

123. In completing a training course under regulation 121(1)(e), an applicant for an Air Traffic Trainee Licence shall demonstrate to an Air Traffic Instructor through a skill test, general knowledge of and ability to perform completely, the normal and emergency air traffic control procedures and practices in the areas of operation set out in Part B of Schedule 10.

Applicant for Air Traffic Trainee Licence to demonstrate knowledge and ability in air traffic control procedures Schedule 10 Part B

### ***Recommendation by Air Traffic Instructor***

124. Where an Air Traffic Instructor is conducting courses under regulation 121(1)(e) is satisfied that the applicant for an Air Traffic Trainee Licence is ready to take the tests required under regulations 122 and 123 he may make such recommendation to the Director General.

Instructor to recommend applicant to take tests under regulation 121(1)(e) and (d)

### ***Designation of Air Traffic Examiner***

125. The Director General on receiving a recommendation under regulation 124 shall assign an Air Traffic Examiner to administer the tests under regulations 122 and 123.

Director General to designate examiner to administer test to applicant for Air Traffic Trainee Licence

### ***Issue of Air Traffic Trainee Licence***

126. The Director General shall recommend the Authority issue the Air Traffic Trainee Licence where an applicant has passed the test under regulation 124.

Examiner to recommend issue of Air Traffic Trainee Licence

### ***Privileges of Air Traffic Trainee***

127. The holder of an Air Traffic Trainee Licence, (hereinafter referred to as “an Air Traffic Trainee”) while training may perform air traffic control duties under the direct supervision of the holder of an Air Traffic Instructor Authorization, for the purpose of obtaining the necessary skill and experience in air traffic control duties to—

Privileges of an Air Traffic Trainee Licence

(a) qualify for the issue of an Air Traffic Controller Licence or rating; and

(b) regain recency of experience for an Air Traffic Controller Licence or rating.

### ***Requirements for Air Traffic Controller Licence***

128. (1) Where a person wishes to apply for an Air Traffic Controller Licence he shall—

Air Traffic Controller Licence Requirements

(a) apply to the Authority in the prescribed form;

(b) be at least eighteen years of age;

- (c) except as provided in regulation 189 be able to read, write, and understand the English Language and speak it without impediment of speech that would adversely affect two-way radio conversation;
- (d) hold a current Air Traffic Trainee Licence issued in accordance with this Part, or a current Air Traffic Controller Licence issued by another Contracting State; and
- (e) have at least—
  - (i) three months experience under the supervision of an appropriately rated Air Traffic Instructor, exercising the privileges of an Air Traffic Trainee Licence issued in accordance with this Part; or
  - (ii) two years experience, exercising the privileges of an Air Traffic Controller Licence in another Contracting State where the licence was issued;
- (f) have met the necessary training and experience and have passed the required test for at least one Air Traffic Control Rating issued in accordance with these Regulations and;
- (g) hold a current Class 3 medical certificate in accordance with Part VIII of these regulations.

(2) The experience specified in subregulation (1)(e) shall have been completed within the six month period immediately preceding the application.

***Requirements for Air Traffic Controller Rating***

Requirements  
for Air Traffic  
Controller  
Ratings

Schedule 10  
Part C

Schedule 10  
Part D

129. (1) Where an initial rating is to be issued an applicant under regulation 128 he shall provide evidence of having—

- (a) satisfactorily completed a training course in the areas set out in Part C of Schedule 10, in respect of the rating sought;
- (b) completed the experience requirements set out in Part D of the Schedule 10; and
- (c) passed the test relevant to the privileges of the rating, in the subject areas specified in subregulation (1)(a), conducted by an Air Traffic Examiner;
- (d) demonstrated to the holder of an air traffic instructor rating, through a skill test the skill, judgment and performance required to provide a safe, orderly and expeditious control service at an Air Traffic Control Facility appropriate to the rating sought.

(2) The training required to be completed under subregulation (1)(a), shall be conducted by an Air Traffic Instructor.

(3) A person who wishes to have his existing Air Traffic Controller rating for an additional Air Traffic Control Facility, shall—

- (a) have completed the training required by subregulation (1)(a), for such Air Traffic Control Facility; and
- (b) have complied with the requirement of subregulations (1) and (2), for such Air Traffic Control Facility.

***Issue of Air Traffic Controller Ratings***

130. (1) Where an Air Traffic Instructor is satisfied that an applicant for an Air Traffic Controller Rating is ready to be tested under regulation 129, he shall recommend to the Director General that the applicant is prepared for such test.

Issue of Air  
Traffic  
Controller  
Ratings

(2) An Air Traffic Instructor under subregulation (1) shall, in making a recommendation under that subregulation—

- (a) certify the record of training in the logbook of the applicant; and
- (b) enter the following information in the prescribed form:
  - (i) the name and date of birth of applicant;
  - (ii) the air traffic control rating to be issued and any conditions on the use of the rating;
  - (iii) the location of the Air Traffic Control Facility for which the rating has been certified;
  - (iv) the following statement:

“(name of Air Traffic Controller) has satisfied the requirements of Part VI of the Civil Aviation [No. 1 General Application and Personnel Licensing] Regulations, 2004, for the issue of the Air Traffic Controller Rating specified above”; and
  - (v) signature, name and licence number of the instructor.

(3) The Director General on receipt of a recommendation under subregulation (1), shall assign an Air Traffic Examiner to administer the tests under regulation 129.

(4) An Air Traffic Examiner under subregulation (3), shall forward to the Director General on the prescribed form the results of the tests administered in respect of the training received.

(5) Where the Director General is satisfied that the applicant has passed the required tests under regulation 129 he shall recommend the Authority issue the Air Traffic Controller Licence with an Air Traffic Controller Rating.

### *Additional Ratings for Air Traffic Controller*

Requirements for additional ratings for Air Traffic Controller

131. Where the holder of an Air Traffic Controller Licence (hereinafter referred to an “Air Traffic Controller”) with an Air Traffic Controller Rating wishes to apply for an additional rating he shall meet the requirements of regulation 129.

### *Privileges and Limitations of Ratings*

Privileges and limitations of Air Traffic Controller Rating

132. (1) Subject to subregulations (2), (3) and (4), an Air Traffic Controller holding—

- (a) an Aerodrome Control Rating shall provide aerodrome control service at the aerodrome or aerodromes for which the rating is validated;
- (b) an Approach Control Procedural Rating shall provide approach control service for the aerodrome or aerodromes for which the rating is certified;
- (c) an Approach Control Surveillance Rating shall provide approach control service with the use of applicable Air Traffic Services surveillance system, for the aerodrome or aerodromes for which the rating is certified;
- (d) an Area Control Procedural Rating shall provide area control service within the control area or areas for which the rating is certified; and
- (e) an Area Control Surveillance Rating shall provide area control service with the use of radar or other surveillance systems within the control area or areas for which the rating is certified.

(2) Where an Air Traffic Controller wishes to obtain an additional rating, he may perform the Air Traffic Controller duties for that rating while under the direct supervision of an Air Traffic Instructor for the purpose of obtaining the skills and experience in air traffic control duties for that rating.

(3) Where the privileges of an Air Traffic Controller Licence or rating issued under this Part have not been exercised without direct supervision for at least five hours of operational duty during a single shift within the preceding twenty-eight days, the holder shall demonstrate his ability to perform unsupervised duty to an Air Traffic Instructor, before the privileges of that rating may be exercised again.

(4) Where the privileges of an Air Traffic Controller Licence or rating issued under this Part have not been exercised within the preceding six months, the holder shall before exercising the privileges of that rating, apply to the Authority and demonstrate to an Air Traffic Examiner his proficiency under his licence or rating.

(5) Where the privileges of an Air Traffic Controller Licence issued under these Regulations have not been exercised within the preceding five years, the licence holder shall meet the requirement of regulations 121 and 128, before the privileges of that licence may be exercised again.

(6) A person shall not exercise the privileges of a rating at any Air Traffic Facility or with any type of radar equipment, unless –

(a) since the beginning of the twelfth month before that service, that person has passed a proficiency check prescribed by the Authority;  
and

(b) such person is familiar with all pertinent and current information.

### ***Rest and Duty Limitations***

133. (1) Except where the Director General determines that an emergency air traffic situation has arisen, an Air Traffic Controller shall have a minimum of twenty-four consecutive hours free from duty within each seven consecutive days off duty.

Rest and duty  
limitation for  
Air Traffic  
Controllers

(2) Except where the Director General determines that an emergency air traffic situation has arisen, an Air Traffic Controller shall not work or be required to work for more than twelve consecutive hours.

(3) An Air Traffic Controller shall be required to take a rest period of at least eight consecutive hours before each duty period.

(4) Notwithstanding subregulation (3), where the duty period is more than ten consecutive hours the rest period of the Air Traffic Controller shall be no less than the preceding duty period.

### ***Requirement for issue of Air Traffic Instructor Authorization***

134. Where a person wishes to apply for an Air Traffic Instructor Authorization he shall—

Issue of Air  
Traffic  
Control  
Instructor  
Authorization

(a) apply to the Authority in the prescribed form;

(b) pay the prescribed fee;

(c) hold an Air Traffic Controller Licence issued in accordance with this Part with a rating for the relevant service;

(d) except as provided in regulation 189 be able to read, write and understand the English Language and speak it without impediment of speech that would adversely affect two-way radio conversation;

- (e) have at least two years experience exercising the privileges of an Air Traffic Controller Licence; and
- (f) provide the Authority with evidence of having satisfactorily completed an approved training course in the theory and practice of instruction.

### ***Instructor Authorization***

Air Traffic  
Instructor  
Authorization  
requirements

135. Where an applicant meets the requirements of regulation 134, the Director General may recommend that the Authority issue the Air Traffic Instructor Authorization.

### ***Privileges and Limitations of Air Traffic Controller Instructor Rating***

Privileges and  
Limitations of  
Air Traffic  
Control  
Instructor Rating

136. (1) Subject to subregulation (2), the holder of an Air Traffic Instructor Authorization (hereinafter referred to as “an Air Traffic Instructor”) may—

- (a) instruct Air Traffic Control personnel;
- (b) directly supervise Air Traffic Control personnel undergoing training or regaining recency or who are performing Air Traffic Control duties;
- (c) assess the preparedness of an applicant for the issue of an Air Traffic Controller Licence or rating.

(2) Subject to subregulation (4), an Air Traffic Instructor in exercising the privileges under his rating shall hold a current Air Traffic Controller Licence with a valid rating for the relevant service.

(3) Where Air Traffic Instructor is not exercising the privileges of an Air Traffic Controller Licence, he shall not be required to hold a current medical certificate.

(4) In exercising the privileges under subregulation (1), an air traffic instructor shall within the preceding thirteen months have demonstrated to an air traffic examiner his ability to exercise such privileges by passing an examination and a skill test based on the exercise of such privileges.

### ***Requirements for Air Traffic Examiner Authorization***

Air Traffic  
Examiner  
Authorization  
requirements

137. Where an Air Traffic Instructor has at least three years experience exercising the privileges of an Air Traffic Instructor Authorization and such person is of good character he may be designated by the Director General, as an Air Traffic Examiner for aeronautical knowledge, skills and proficiency testing.

***Privileges and Limitations of Air Traffic Examiners  
Authorizations***

138. (1) Subject to subregulation (2), the holder of an Air Traffic Examiner Authorization (hereinafter referred to as “an Air Traffic Examiner”) shall conduct aeronautical knowledge and skill tests for initial issue or continued validity of air traffic licences and ratings.

Privileges and  
Limitations of  
Air Traffic  
Examiner  
Authorization

(2) An Air Traffic Examiner in exercising the privileges of his Air Traffic Examiner Authorization shall—

- (a) hold a current Air Traffic Service Licence with a rating for the relevant service; and
- (b) conduct the tests at an Air Traffic Control Facility or an Aviation Training Organization approved for Air Traffic Control training;
- (c) as far as practicable, not test an applicant to whom he has given instruction for that licence or rating except with the expressed consent in writing of the Authority.

***Air Traffic Controller Logbooks***

139. (1) The holder of an Air Traffic Control Licence under this Part shall—

Air Traffic  
Controller  
logbook  
requirements

- (a) maintain a record in ink of his Air Traffic Control training and experience in a logbook acceptable to the Authority;
- (b) have the logbook entries countersigned by his shift supervisor to validate the correctness of such entries; and
- (c) submit his logbook in support of any application for a licence, rating or authorization.

(2) An Air Traffic Controller shall be credited with the total Air Traffic Control time during which he is carrying out the duties of an Air Traffic Controller.

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